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QUALIFICATIONS

Tunku Abdul Rahman University College, Kuala Lumpur

Awarded a Bachelor of Quantity Surveying with Honours in August 2019. Courses included Measurement, Elemental Cost Analysis and Estimating. Finished study for Degree programme in February 2019.

Tunku Abdul Rahman University College, Penang

Awarded a Diploma in Technology (Quantity Surveying) in November 2016. Courses included Site Survey, Construction Technology and Measurement of building works.

Sekolah Menengah Kebangsaan Kuala Ketil, Kedah

SPM with 3As.

CO-CURRICULAR ACTIVITIES

Chinese Language Society, Tunku Abdul Rahman University College

Member from May 2014 to May 2016. Participate in the charity event and Fund Rising event.

WORKING EXPERIENCE

Thak Soon Sdn. Bhd (April to July)

A main contractor company. Working from April 2019 to July 2019. Responsibility on measurement on variation order and taking off for the materials order. Contact the Site staff for the latest information and highlight to the Contract Manager. Mainly in charged on hotel building.

Ucita Sdn. Bhd. (2020 January to 2022 February)

A main contractor company. Working from January 2020 to 2022 February. Responsibility on calling and checking quotation on tender stage, checking tender drawings for discrepancies with Bill of Quantity and drawings specification. Mainly in charge in post-contract stage, include negotiations price with sub- contractor, award sub-contractor, sub-contractor claim, progress claim, controls on projects expenses, variation order for the project, coordinate and communication with Site to solve Site problems, prepared quotation for client and etc. Mainly in charged on school building.

Raicon Sdn. Bhd/ Eupe Kemajuan (March 2022 to present)

A main contractor company and developer. Working from January 2022 to present. Mainly in-charge for resident and commercial building, including calling tender and award of contract, variation of project including on site measurement, final account. Involve in pre-contract on cost estimating for budget, checking cost for tenderer including analysis and final nego with contractor. Also deals with consultant for the checking on drawings and BQ item to make sure all the item was include in the BQ before calling tender. Conduct value engineer for the project and tender to control the cost not over budget.

INTERNSHIP

SG CONTRACT SERVICES, SUNGAI PETANI, KEDAH (3 MONTHS)

Trainee from May 2016 to August 2016. Assisted in measurement and prepare Bill of quantity. Estimate cost and prepared report. Checked the tender document for the price and rate that contractor pricing.

GREENTECH CONSTRUCTION SDN BHD, SUNGAI PETANI, KEDAH (6 MONTHS)

Trainee from October 2017 to April 2018. Assist in the progress claim, site valuation, measure work done and submit claim, carry out the sub-con claim. Liaise the issue with the sub-con and communication with the consultant and sub-con. Assist in preparing quotation and remeasurement of the project. Mainly in charged on factory building.

LANGUAGE ABILITIES

Able to speak and write in English, Chinese, Malay. Able speak in Hokkien and Cantonese.

INTRESTED

Reading, listening to music, playing guitar, playing basketball and travelling.

COMPUTER SKILL

Proficient in the use Microsoft Office, Microsoft Excel, AutoCad, Cubicost and Revit.

REFERENCES

References will be furnished upon request.