



RESUME OF FARID IZAT BIN KADIR ISMAIL

Contact Info

Current Address : No 6, Solok Tuna, 13700 Seberang Jaya, Pulau Pinang, Malaysia

Permanent Address : No 459, Jalan Rambutan, Kampung Jambu, 34000 Taiping, Perak, Malaysia

Telephone (Mobile): +6012-2632480

Email : faridizat1995@gmail.com

Personal Particulars

Age : 29 years old

Date of Birth : 31st January 1995

Nationality : Malaysian

Gender : Male

Race/Religion : Malay/Islam

Marital Status : Single

Driving License : D

Educational Background

1. Tertiary Education:

Bachelor Degree

Field Of Study : Bachelor Of Business Administration(Hons) in Management & Entrepreneurship

Institute/University : Universiti Kuala Lumpur Business School (UniKL Bis)

Location : Kuala Lumpur, Malaysia

Graduation Date ; 13th February 2023

CGPA : 3.30

Field Of Study : Diploma In Business Studies

Institute/University : Politeknik Seberang Perai, Pulau Pinang

Location : Permatang Pauh, Pulau Pinang

Graduation Date : 27th July 2017

CGPA : 2.56

2.Secondary Education:

Sijil Pelajaran Malaysia

Institute/School : SMK Kampung Jambu,Taiping,Perak

Location : Taiping,Perak

Result : 2A-1B+2B 2C+1C

WORKING EXPERIENCE

INTERNSHIP DURING DIPLOMA:

Company/Organization : Majlis Perbandaran Taiping,Jalan Taming Sari,34000 Taiping,Perak

Department : Bahagian Pelancongan & Hal Ehwal Media

Duration : December 2016 till April 2017

Job Scope :

- i. Carrying a survey on tourist satisfaction towards the services that provided by Zoo Taiping & Night Safari,Bukit Larut and all hotels in Taiping.
- ii. Acting as Tour Guide for the International Tourist.
- iii. Help to manage event tentative programme that organised by Majlis Perbandaran Taiping.

INTERNSHIP DURING BACHELOR DEGREE:

Company/Organization : Kelab Tasik Putrajaya, Jalan P8,Presint 8,62250 Putrajaya.

Department : Event & Marketing Department

Duration : February 2022 till June 2022

Job Scope :

- i. Conducting Events such as Wedding Ceremonies,Lunch Ceremonies,Hi-Tea Ceremonies,Dinner Ceremonies,Ramadhan Buffet and also Hari Raya Aidilfitri Open House Ceremonies.
- ii. Doing a marketing promotion brochure and managing all club members and facilities payment that provided at the Club.
- iii. Prepare the documentation for event proposal,event order,received payment & issue receipt for the customers.

AFTER GRADUATED :

1. **Company/Organization** : AEON CO. (M) BHD

Duration : October 2022 until February 2023

Position : Management Trainee

Job Scope :

- i. Main work area at the customer care counter at Aeon Mall.
- ii. Assist the customer who had a problem with the parking ticket.
- iii. Sharing new idea & Assist the permanent staff for the event planning for festive season at Aeon Mall.
- iv. Assist the customer who wants to lend the baby Stroller & wheelchair from the customer care counter.
- v. Doing inspection with the Mall Security Guard at the mall parking area and all Mall Doors for security purposed
- vi. Learn how to set the alarm system at the Mall before the mall is open and before the mall is close.

2. **Company/Organization** : PERMODALAN NASIONAL BERHAD (PNB),
AMANA SAHAM NASIONAL BERHAD (ASNB)
Butterworth Branch, Pusat Bandar Seberang Jaya,
13700 Perai, Pulau Pinang

Duration : 3rd August 2023 until 29th February 2024

Position : Graduate Executive Trainee (GET)

Job Scope :

- i. Entertain & Give Information the ASNB product towards the customer.
(Example of the product : Variable Price Unit Trust Fund & Fixed Price Fund)
- ii. Give the queueing number for the customer that wants to do the transactions.
- iii. Learn the procedure and companies SOP's, from the permanent staff and assist them when they seek us for help especially for preparing documentation purposes.
- iv. Learn how to get signature from the customers regarding to their Hibah & Trust Agreement documentation before we sent it to the headquarters and getting the company's approval.
- v. Get exposed towards the biggest event that organised by Permodalan Nasional Berhad, Minggu Amanah Saham Nasional Berhad (MSAM 2023) at Setia Fontaines, Bertam, Kepala Batas Pulau Pinang.

- vi. Had exposed and experienced to open booth and kiosk wherever we were invited at the factory and banks at Perai & Butterworth area. The purposed is to exposed and market our product to the customers.

EXTRA SKILLS/KNOWLEDGE

1. MICROSOFT OFFICE :

- MICROSOFT OFFICE WORDS - ADVANCED
- MICROSOFT OFFICE EXCEL - INTERMEDIATE
- MICROSOFT OFFICE POWERPOINT - ADVANCED

2. CANVA Design Apps – INTERMEDIATE

3. ADOBE PHOTOSHOP & ILLUSTRATOR -BASIC

D

Willing to Travel : Yes

Willing To Relocate : Yes

Posses Own Transport : Yes

Availability : Definitely

REFERENCES

1. Ts Dr Hajjah Zawiah binti Abdul Majid
Current Position :Senior Lecturer Universiti Kuala Lumpur Aviation Management
Former Position : Senior Lectuter Universiti Kuala Lumpur Business School
Contact : 019-3373634
Years Of knowing this person : 3 years
2. Dr. Che Rosmawati binti Che Mat
Position : Head Of Management & Entrepreneurship Programme
Universiti Kuala Lumpur Business School
Contact : 019-5716916
Years of knowing this person : 3 years
3. En Ashraf bin Askor
Former Position : Marketing Executive Kelab Tasik Putrajaya
Current Position : Event Executive, Mydin Mall Pulau Sebang,Melaka
Contact : 017-6193174

4. En Rozali bin Sapiri

Position : Branch Manager Amanah Saham Nasional Berhad Butterworth

Contact : 04-3991277 / 019-3208902

E-mail : rozali@pnb.com.my

Years of knowing this person : 7 month