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## **CAREER OBJECTIVE**

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As a current student nearing the end of my Master of Science in Project Management at Universiti Sains Malaysia, I am actively preparing to enter the industry. I am eager to apply my academic knowledge and obtain practical experience in planning, implementing and optimizing project management including costing and estimation on an industrial scale. I am a highly motivated and hardworking individual with a good education track record and committed to contribute to the organization's growth and success.

## **WORK EXPERIENCE**

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### **Quantity Surveyor | Super Sea Win Sdn Bhd, Butterworth, Pulau Pinang**

*Feb 2022 - Feb 2023*

- **Project :** Upgarde Works at Ferry Terminal in Butterworth and Weld Quay ( for Penang Port Sdn. Bhd)
- **Project :** Cadangan Membina Masjid 1 Tingkat di Bandar Tanjong Pinang, Penang (for Habib Jewels)
- **Project :** Menaiktaraf Kerja di Dewan MIEC, Langkawi, Kedah ( for Lembaga Pembangunan Langkawi)
- Produce Progress Claim & Report for Main Contractor (MMC Engineering)
- Joint measurement and site valuation with Client (Penang Port Sdn Bhd)
- Taking off quantity and make a comparison between quantity from the BQ and on actual site
- Analyse the specification from the BQ with the current site condition
- Responsible for reviewing all drawings and prepare request for information (RFI) to main contractor
- Follow up with daily progress on site and provide the best measure for solution for issues arise
- Handle and prepare Variation Order for Additional Works
- Attend tender site visit and submit tender for Urgent Works
- Prepare payment certificate for Subcontractors and Suppliers
- Maintain a systematic documentation from pre to post contract
- Handle, price and prepare Tender Document for new iconic mosque in Penang
- Attend meeting with Main Contractor (Uni10 Energy Sdn. Bhd) on Alternative Design Cost

### **Quantity Surveyor Intern | Super Sea Win Sdn Bhd, Butterworth, Pulau Pinang**

*Sept 2022 - Feb 2022*

- **Project :** Upgarde Works at Ferry Terminal in Butterworth and Weld Quay ( for Penang Port Sdn. Bhd)
- Conduct a joint measurement works with on site with main contractor and client
- Prepare Interim Payment to main contractor and suppliers
- Taking off quantity for urgent works and variation orders

**Quantity Surveyor Intern | GHL Construction Sdn Bhd, Perai, Pulau Pinang**

*Sept 2018 - Mar 2019*

- **Project** : Infrastructure Works at The Light Collection, Gelugor, Penang ( for IJM Sdn. Bhd.)
- Assist Quantity Surveyor on site and monitor daily work progress
- Prepare monthly payment to the main contractor
- Manage works according to current weather and water tide condition

**EDUCATIONAL BACKGROUND**

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**Master of Science (Msc) Project Management**

*Mar 2023 - Present*

- Universiti Sains Malaysia, Pulau Pinang.
- CGPA : 3.54

**Bachelor Degree (Hons) of Quantity Surveying**

*Sept 2019 - Feb 2022*

- Universiti Teknologi MARA Campus Shah Alam, Selangor.
- CGPA : 3.37

**Diploma of Quantity Surveying**

*June 2016 - July 2019*

- Universiti Teknologi MARA Campus Seri Iskandar, Perak.
- CGPA : 3.55

**Sijil Pelajaran Malaysia (SPM)**

*Jan 2011 - Dec 2015*

- Sekolah Menengah Sains Kepala Batas, Pulau Pinang.

**EXTRACURRICULAR INVOLVEMENTS**

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- Participate in CDP Talk The Ammend UBBL and Its Obligations for Construction Professional - 2023
- Participate in Webinar The Importance of Security in Stratified Development Management - 2021
- Participate in Quantity Surveying Virtual Presentation (QSVP 2.0) – Infrastructure Development - 2021
- Participate in Seminar dan Bengkel Apresiasi Seni Siri 14 – 2019
- Participate in The Good English Language Learner Silver State National Level Challenge Quiz - 2017
- Participate in SEHATI by MaGic Social Entrepreneurship - 2016

**ACHIEVEMENTS**

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- Dean's List Award 2016, 2017, 2018, 2019 and 2022.
- Academic Award for Dean's List Award for 5 Conservative Semester
- Completed EMW entitled Management, Economics and Disruptions Innovation at The 9's Entrepreneurial Webinar Marathon Program of MASMED-UITM SASIN-CU & SBM-ITB in 2020
- Completed Celcom Siswapreneur @Google Bootcamp Program in 2020

## LANGUAGES

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<b>Bahasa Malaysia</b>	Excellent
<b>English</b>	Excellent
<b>Mandarin</b>	Average
<b>German</b>	Average

## SKILLS

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<b>Microsoft Package</b> (Words, Excel, PowerPoint, Project, Outlook, Teams)	Excellent
<b>Autodesk Package</b> (AutoCAD, Revit, BIM 360)	Excellent
<b>AI Tools</b> (IoT, Drones, Virtual Reality)	Excellent
<b>SketchUp</b>	Excellent
<b>Buildsoft</b>	Excellent
<b>Cubicost</b>	Excellent
<b>Primavera</b>	Excellent

## REFERENCES

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### **En. Mohd Sabri Abdullah**

Project Manager,

Super Sea Win Sdn Bhd,

Lorong Bayu Aman 1, Taman Bayu Aman,

13050 Butterworth, Pulau Pinang.

Phone Number : **+6013-480 1111**

### **Mr. Leong Chung Lee**

Project Manager,

GHL Construction Sdn Bhd,

2-10-A, NB Plaza 3000, Jalan Baru,

13600 Perai, Pulau Pinang.

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**Mrs. Noor Aisyah Asyikin Mahat**

Academic Advisor,

Faculty of Architecture, Planning & Surveying,

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