



SHAKIR SUHAIMI

+6014 7548547

Shakirsuhaimi27@gmail.com

No 11184, Permatang Tok Brain, 13100 Penaga,
Pulau Pinang

WORKING EXPERIENCES

September 2023 / Present

SALES ADMIN at Porsche Center Penang. ♥ Pulau Pinang

Involves in dealing with customer request and providing information on stock availability on behalf sales consultant. In others, also liase with banker for customer financing and support as administration for company.

June 2023/ August 2023

PARTS ASSISTANT at Porsche Center Penang. ♥ Pulau Pinang

Handle in aftersale department which is order parts form overseas and also assist for technician requirement. Also liase with overseas team to makes parts order for branch. Handling in check stock for audit teams.

November 2022 / May 2023

INTERNAL AUDITOR at Ann Joo Steel Berhad. ♥ Pulau Pinang

Conduct follow up audit on critical issues identified and responsible for controlling overall audit assignment at the various stages of planning, fieldwork, reporting and follow up to ensure efficient and timely completion assignment.

June 2022 / August 2022

INTERNSHIP at Porsche Center Penang ♥ Pulau Pinang

Collaborated with aftersale department for checking the parts order arrived. And also financing the parts order arrived for every month. In others, prepare to do financing for audit assist.

EDUCATION

BACHELOR OF FINANCE

Universiti Tenaga Nasional
Muadzam Shah, Pahang

2020 / 2022

DIPLOMA IN BUSINESS STUDIES

Universiti Tenaga Nasional
Muadzam Shah, Pahang

2017 / 2019

REFERENCES

Mr. Tang Kok Cheng

Dealer Principle
Porsche Center Penang

Tel: +6019-4789200

Email: tang.kok.cheng@porsche.com.my

ABOUT ME

Name: Muhammad Shakir Bin Suhaimi
Date of Birth: 27th November 1997
Nationality: Malaysian
Sponsor: PTPTN
CGPA: 3.50

WHY ME ?

For every company, finance is the lifeline of the firms. It is interconnected with every department. My background knowledge about finance management and my specialization is finance. My experience in this field is 60%, which will be very helpful for company.

PROFESSIONAL SKILLS



PERSONAL SKILLS



LANGUAGES



SOCIAL MEDIA

Facebook:
Shakir Suhaimi

LinkedIn:
Shakir Suhaimi