



“Learning is a continuous process irrespective of place, time or even age. “

1. PERSONAL PARTICULARS

Name: Kandis Arokiasamy

Date of Birth: 06 July 1975

Sex: Male

Race: Indian

Nationality: Malaysian

Religion: Roman Catholic

Languages: English, Bahasa Malaysia and Tamil

2. CONTACTS

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3. ACADEMIC QUALIFICATIONS

- 1996 Diploma in Electrical and Electronics Engineering; Silicon Institute of Technology PENANG
- 1993 SEKOLAH MENENGAH TUNKU ABDUL RAHMAN

4. PRESENT WORKING EXPERIENCES

August 2016 till present: Building Supervisor at Property Manager C A Lim Property Surveyors Sdn Bhd.

- Oversee and coordinate the workers who maintain and repair cctv, electrical, plumbing, ventilation and other building systems. Responsible for evaluating problematic systems or facilities and determining what installation or repair services need to be performed. Maintenance-related duties include performing initial evaluations of building systems and distributing work assignments.
- Oversee and coordinate the service providers security service, cleaning service, garden and landscaping service and gym equipment.

Job Objectives

- Plans, Schedules, Assigns, and Supervises personnel in the custodial care of large buildings; inspects work for maintenance of proper standards.
- Supervises and participates in preventive maintenance and maintenance of buildings, including floors, walls, ceilings, doors, windows, locks, fixtures, and furniture.
- Supervises and participates in the servicing, cleaning, and maintenance of mechanical equipment and systems, electrical fixtures, and other equipment.
- Inspects grounds, buildings, and equipment, nothing need for repair and replacements and reports same.
- Enforces building and safety regulations.
- Plans and conducts a preventive maintenance Lift servicing, Fire fighting equipments, Swimming pool, Children's playground, Gym fitness equipments and maintains adequate levels of janitorial and maintenance supplies; keeps records and prepares reports.
- Supervises and participates in the setting and arrangement for monthly meetings and other special meeting if required.
- Performs related work as required.
- Keep update security system, schedule cleaning, major cleaning, system checking visitors and contractors registration.

5. PREVIOUS WORKING EXPERIENCES

December 2013 till April 2016: Marine Service Engineer at Astro Fire Safety (Singapore)

- Servicing and maintenance of fire, rescue and safety equipment on vessel/ workshop.
- Inspection of fire, rescue and safety equipment on vessel.
- Service reports for fire and safety compliance.

Job Objectives

- Identity the Workplace Safety and Health Act, subsidiary legislation and industrial code of practice relevant to the marine industry.
- List the roles and responsibilities of a shipyard port, anchorage and workshop.
- Conduct a safety briefing for shipyard port, anchorage and workshop to workers.
- Coordinate the implementation of safe work procedures in the marine industry.
- Provide inputs for drawing up a risk assessment matrix.
- Formulate occupational health programme.
- Conduct investigation and prepare an incident report.
- Provide safe work environment.
- Safety measures for machinery, equipment or process.
- Ensure persons not exposed to hazards.
- Develop procedures for dealing with emergency.
- Provide instruction, information, training and supervision of employees.

August 2013 – December 2013

- Aircon Service Technician at Chan Aircon Servicing (Singapore)
 - Handle installation, troubleshooting and repair of Air-conditioners for commercial properties and residential homes.
 - Handle customers' technical enquiries and ensure customers' satisfaction

April 2011 till May 2013

- Sales Engineer representative at Azonic Automation & System Technology Sdn Bhd
 - Identifying and establishing new business
 - liaising with existing clients
 - preparing tenders, proposals and quotations
 - providing pre-sales and after-sales support
 - ensuring that sales targets are met

May 2008 till April 2011

- Event organizer and marketing executive at KENN Events Management
 - Create and develop new business relationship.
 - Develop projects from proposal right up to delivery.
 - Communicate, maintain and develop existing client relationships
 - Manage supplier relationships
 - Manage operational and administrative functions to ensure projects are delivered efficiently
 - Providing leadership, motivation, direction and support to your team

January 2005 – April 2008.

■ Test Technician at Advance Semiconductor Engineering

- Perform equipment set-up and maintenance, improvement on equipment utilization and upgrade machine performance.
- Assist engineer to work on cost down projects and yield/quality improvement activities / data collection and evaluation study.
- Coordinate engineering activities, for example defect traceability, root cause investigation and analysis, etc.
- Investigate causes of machine breakdowns and implement improvements to prevent further occurrences.
- Perform Preventive Maintenance for Facilities Equipment.

April 1997 – December 2004

■ Frontline Clean Room at Advance Semiconductor Engineering

- Troubleshoot problems; perform PM schedule and major overhaul.
- Set-up for new conversion following program and frame design
- Fabricate dispenser coating needle
- Perform Calibration

6. PROFESSIONAL QUALIFICATIONS

- Signalman and Rigger Course August 2015 (Singapore)
- Confined Space Safety Course June 2015 (Singapore)
- Shipyard Safety Instruction Course January 2014 (Singapore)
- Computer knowledge in Microsoft Windows and Microsoft Office 2010.
- Programmable Logic Control (PLC)
- Electro – Static Discharge May 1998
- Statistical Process Control (level 2) August 1998
- Total Process Control Methodology September 1998
- Machine Process Capability Study November 1999
- Completed training on Advance ESD Training on Ionization and Difference between ESD and EOS. ESD CONSULTANCY SDN BHD
- Total Solution in ESD control

7. PRACTICAL WORK EXPERIENCES

Technical & Manufacturing

- Able to service and perform maintenance on fire and safety equipment.
- Able to trouble shoot and provide solutions to technical and manufacturing problems.
- Able to provide root cause investigation and technical analysis to problems and repair machines and other hardware.
- Perform equipment set-up and maintenance.
- Carry out Preventive Maintenance programme for facilities equipment.

Mechanical

- Able to carry out machine chassis service and cleaning.
- Precision alignment
- Able to service air valve single way or two way 5v, solenoid (bimba) change "O" ring and greasing, air cylinder air adjustment.

Management & Leadership Skills

- Have experiences in leading and supervising team in work projects at Advance Semiconductor.
- Supervisory experience at KENN Events Management.
- Have organized and planned events at KENN Events Management as a project leader.

Sales

- Have sales experiences while working at KENN Events Management to develop sales and promote their concepts and services.
- Have engineering sales experiences with Azonic Automation & System Technology
- Provide after sales services and technical support to customers as well as on site servicing for customers.

Purchasing and Inventory Control

- Have experiences in sourcing for purchases and provide price comparison at Azonic Automation & System Technology.
- Have experiences in Inventory control procedures at Advanced Semi-Conductor.

Computer Literacy

- Is familiar with Microsoft Windows and is able to work all the functions of Microsoft Office programmes such as Words, Excel and PowerPoints.
- Has knowledge with Programmable Logic Control (PLC) and able to do trouble shooting with PLC.
- Strata Management by Majlis Bandaraya Pulau Pinang 2019

8. REFERENCES

Omar Salleh

Astro Fire and Safety Pte Ltd

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