



ARMAN HAKIM BIN ZAINUL AKRAMIN

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PROFILE SUMMARY

A people-oriented person graduated in Bachelor of Accountancy who is willing to learn and expose myself to new challenges. Offering a strong foundation in accounting standard, data analysis, and project management, with a proven deliver successful outcomes. Seeking an opportunity for availabes in short notice.

PROFESSIONAL EXPERIENCE

Urbach Hacker Young (UHY) Malaysia
Audit Associate

Oct 2023 - Present

- Conducted detailed examination and analysis of financial statements, ensuring compliance with Generally Accepted Accounting Principles (GAAP), relevant regulatory requirements, and company policies.
- Work directly with client management teams in assisting with financial analysis of profit or loss for various entities.
- Completed all areas assigned such taxation, account analysis, auditing and financial statements for the clients.
- Handling average 20 audit report and 100% rate success finished before dateline.
- Provided critical support to audit team members by conducting detailed research, compiling relevant documentation, and facilitating communication between team members and clients.

Urbach Hacker Young (UHY) Malaysia
Audit Intern

Mac 2023 - Sept 2023

- Assisted the auditor by preparing preliminary documents and summary of confirmation for clients.
- Look for selected transactional documents required for each particular account as evidence.
- Key in opening and ending balance in audit working process.
- Assisted the auditor in vouching process.
- Prepare cycle test for full set of account.

EDUCATION & CERTIFICATIONS

ACCA

Jan 2024 - Current

- Part-time student
- Tymba Education

BACHELOR OF ACCOUNTANCY (HONS.)

Sept 2019 - Sept 2023

- Completed with CGPA 3.23
- Universiti Teknologi MARA (UiTM), Puncak Alam

MATRICULATION CERTIFICATE IN ACCOUNTING

June 2018 - Mar 2019

- Completed with CGPA 4.00
 - Perlis Matriculation College
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EXTRACURRICULAR ACTIVITIES

Accounting Club President

Apr 2021 - Apr 2022

- Coordinated with faculty management in contribution for students, University and accounting industries.
- Successfully secured sponsorship in funding for the events.
- Achieved the target set by faculty management in making impactful events in one year.

CIMA Young Leader Mentee

Nov 2020 - Jun 2021

- Develop various skills with observation from industry trainer.
- Trained to be professional and employable in future by making a report and involves in meeting.

FACT Sports Mania 2022

Dec 2022

Participant

- Participated in Faculty Sports Mania at UiTM Puncak Alam in volleyball and managed to become second runner up winner.

SULAM Final Year Project (Research Project) : Elquest Medident Sdn. Bhd.

June 2022

Finance Department

- Provide effective report that analyze the financial system strength and weaknesses.
- Communicate effectively by maintains two-way communications
- Identified the issue, factors and provide solution for shipping delay problems faced by the enterprise that affect the enterprise sales figure.

UITM Virtual Career Week 2022

Sept 2022

Technical Support

- Monitored technical department to ensure that all files were administered on time according plans.
- Assisted with promote events that raised 48.6k participants.

SKILLS

Technical Skills

- Research and data analysis - Proficient use in Microsoft Word , Microsoft Excel and Microsoft Powerpoint.
- Graphic design - Proficient use in Canva, TikTok advertising and Facebook for business.

Computer Skills

- SQL Software.
- Autocount.

Language

- English - Good.
- Bahasa Melayu - Advanced.

REFERENCES

Teh Koon Teik

Audit Director
UHY Malaysia, Penang Branch
teh.kt@uhy-my.com

Adnan Zainal Abidin

Senior Lecturer
Faculty of Accountancy, UiTM
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