



# MUHAMMAD ASYRAFF BIN ZUBIR

 Address : No 14, Lintang Bayan 7, Sungai Ara, Bayan Lepas, 11900 Pulau Pinang.

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## PERSONAL DETAILS

**AGE** : 29  
**NATIONALITY** : Malaysian  
**MARITAL STATUS** : Married  
**DATE OF BIRTHDAY** : 16 March 1995  
**RACE / RELIGION** : Malay / Islam  
**LICENSE** : B2 (Motorcycle)  
D (Car)  
**MOBILITY** : Motorcycle and Car

## EDUCATIONAL BACKGROUND

- 2014 - 2018**  
University Teknologi Malaysia  
BSc. (Honours) Civil Engineering
- 2013 - 2014**  
Kolej Matrikulasi Teknikal Kedah  
Certificate in Civil Engineering - CGPA - 3.77
- 2011 - 2012**  
Sekolah Menengah Teknik Abdul Rahman Putra  
Sijil Pelajaran Malaysia (SPM) - 7A 2B

## SKILLS

### TECHNICAL SKILLS :

- Microsoft Office : Advanced  
(MS Word, Excel, Powerpoint)
- AutoCAD : Advanced
- SketchUP : Intermediate

### PERSONAL SKILLS :

- Good communication and customer service skills
- Able to work in a busy, demanding environment and long hours / over time
- Able to work independently or within a multidisciplinary team
- Receptive to comments and willing to learn
- Responsible and give full commitment to the works
- Active person and capable of handling more than one site at a time.

## LANGUAGES

### BAHASA MALAYSIA

**SPOKEN** : Excellent  
**WRITTEN** : Excellent

### ENGLISH

**SPOKEN** : Excellent  
**WRITTEN** : Excellent

### MANDARIN

**SPOKEN** : Good  
**WRITTEN** : Poor

## PREFERENCES

**Willing to Travel** : Yes  
**Willing to Relocate** : Yes  
**Availability** : 1 month notice

## OBJECTIVE

With a bachelor's degree in Civil Engineering and 5 years experiences in construction field, my ultimate goal is to find a full-time **Site Engineer/QAQC** position with an organization where I can always learn new things and plays an active role in ensuring the company meets its objectives.

## WORKING EXPERIENCE

- Experienced as construction site supervisor, CSA QAQC Engineer & Site Engineer.
- Involved in substructure such as piling ( spun pile, rc pile, micro pile, bore pile ), foundation ( pad & pile foundation ), superstructure ( rc cast in situ , pre-cast & steel structure ).
- Project involved are industrial & high-rise buildings.

## EMPLOYMENT HISTORY

### EXYTE MALAYSIA SDN BHD - MAIN CONTRACTOR

**SEPT 2021 - Present**

**Project** : Pelican Project , Intel Expansion Project, Semiconductor production facilities building at Bayan Lepas, Penang.  
**Position** : CSA-Site Engineer  
**Specialization** : Earthwork/Foundation/Civil /Structural/Architectural

### Work Description :

- Function as site engineer directly report to project manager and construction manager.
- Follow up with various support teams in ensuring compliance to various aspects of engineering, scheduling, safety and quality aspects based on client specifications.
- Interacts with the consultant, architect, design team and client representatives based on project and operational requirements to ensure superior quality service.
- Involved in project set up, soil investigation, piling, substructure, superstructure, architecture and M&E interfacing.
- Coordinate activities related to project management, technical engineering, engineering design & review, standards & specifications for Pelican Project.
- Ensure compliance to site H.S.E requirements, quality, technical and schedule requirements of the subcontracts as well as engineering practices for Pelican Project.
- Coordinate with QAQC team, client and consultant pertaining to quality control, inspection and testing.
- Evaluate completion, the validity and traceability of documents included in the construction subcontractors prior to signing of site inspection and test records.
- Involved in managing site inspection report, Non - conformance report (NCR) and Site Observation Report (SOR).
- Review documents submission by subcontractors such as material submission, method of statement, shop drawing, as built drawing, test report, micro-schedule, technical proposal and others.
- Coordinate with third party Licensed Surveyor and subcontractor's surveyor to ensure all subcontractors follow same survey control and SOP. Also arrange licensed surveyor to counter check and verify all the structure setting out as per approved drawings or within allowable deviation tolerances.
- Prepare weekly progress reports, minute meeting, contractor back charge record, method of statement, EOT report and MEP clearance form.
- Attending monthly site walk with commercial team to verify monthly progress claim .

## EMPLOYMENT HISTORY

### CHINA CONSTRUCTION YANGTZE RIVER SDN BHD (MY) - MAIN CONTRACTOR

Feb 2021 - Aug 2021

Project : Urban Suites, High-Rise Project, commercial condominium services residence at Jelutong, Penang.  
Position : CSA-QAQC  
Specialization : Civil /Construction/Structural/Architectural

#### Work Description :

- Function as QAQC engineer directly report to QAQC manager & project manager.
- Follow up with construction management team ensuring compliance of quality aspects based on project specification and Qlassic Standards.
- Interact with subcontractors, consultant & client representative to ensure superior quality services.
- Perform daily inspections for architecture work as per Qlassic Standards and project specification.
- Issue Site Memo & Non-conformance report (NCR) subcontractors.
- Review documents submission by subcontractors such material, method of statement, inspection form and test report.
- Prepare site inspection progress report, weekly NCR & site memo closure status report.
- Compile and ensure all the signed off inspection forms and test reports are in proper order.

### TIALOC MALAYSIA SDN BHD - MAIN CONTRACTOR

May 2020 - Feb 2021

Project : Intel Extension Building at KM5 , Kulim, Kedah and at PG7 & PG16 , Bayan Lepas, Penang.  
Position : CSA-QAQC  
Specialization : Civil /Construction/Structural/Architectural

#### Work Description :

- Function as QAQC Engineer reporting to QAQC Manager and Project Manager.
- Perform daily inspections and testing for structure and architecture to ensure follow as per approved drawings, method of statement and approved material submission.
- Issue Non-conformance report (NCR) and site observation report (SOR).
- Prepare inspection form, inspection weekly report, NCR & SOR closure status report.
- Attending QAQC weekly meeting to discussed and managed all the open NCR & SOR for every subcontractors to updated the rectification work status .

### GIANT LEAP CONSTRUCTION SDN BHD - SUB CONTRACTOR

JUNE 2018 - MAY 2020

Project :- Space Residency, High - Rise Project, services apartment & hotel at Johor Bahru.  
- Forest City, High -Rise , condominium at Pasir Gudang, Johor.  
Position : Site Engineer  
Specialization : Earthwork, Structural and Architectural

#### Work Description :

- Function as site engineer reporting to site manager and construction manager.
- Perform daily inspection with main contractor and client representatives to ensure work are completed as per approved drawings.
- Prepare daily report, work progress report, method of statement, inspection form, drawings tracking list etc.
- Prepare bar bending schedule for each structure and submit to supplier for fabrication.
- Supervise and arrange leveling work, sheet pile work, excavation, rebar & formwork, waterproofing, anti-termite , concrete work etc.
- Attending weekly progress meeting with sub & main contractor to identify work obstruction and delay in order to expedite the work progress.

### LEAN KUT PILING & ENGINEERING SDN BHD - SUBCONTRACTOR

May 2020 - Feb 2021

Project : Maintain Load Test ( MLT ) for few projects in Penang .  
Position : Practical Trainee / Internship.  
Specialization : MLT specialist.

#### Work Description :

- Perform maintain load test (MLT) for test pile (spun pile & rc pile ).
- Setting up for MLT using hydraulic jack in or kentledge as per approved design load and layout from consultant.