



NUR MAISARAH BINTI AHMAD SUHAIMI

USM FRESH GRADUATE CLASS OF 20/24

CONTACT

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- 📍 Permatang Pauh, Pulau Pinang

WORK EXPERIENCE

AMANAH SAHAM NASIONAL BERHAD (ASNB), BUTTERWORTH

Internship : Aug 2023-Oct 2023

(A) Batching

- Organized, processed & checked documents for quality and accuracy.

(B) Customer Services

- Handled customer inquiries and resolved issues.

(C) Products of ASNB

- Learned about ASNB's financial products.

(D) Death Matters

- Guided and prepared documentation for asset handling after a client's passing.

SOFT SKILLS

- Strong communication skills, both written and verbal
- Highly organized and efficient
- Work well independently and in teams
- Leadership skills with ability to motivate others

LANGUAGES

- Bahasa Malaysia (Native Speaker)
- English (Proficient User)
- Japanese (Basic User)

OBJECTIVE

Seeking a full-time position where I can apply my knowledge, along with strong organizational, communication, and problem-solving skills gained through my studies and internship. Highly motivated to contribute to a dynamic team, grow professionally, and gain hands-on experience in a fast-paced, challenging environment.

EDUCATION

● BACHELOR OF SCIENCE (MATHEMATICS) (HONOURS) (2020-2024)

Major: Pure Mathematics

Minor: Applied Data Analytics

UNIVERSITI SAINS MALAYSIA (USM), PENANG

CGPA: 2.81

● PENANG MATRICULATION COLLEGE (2019-2020)

Pure Science Stream

CGPA: 3.75

● SMK TINGGI BUKIT MERTA JAM, PENANG (2014-2018)

PT3: 8A 2B

SPM: 6A 3B (Pure Science Stream)

● SK CONVENT BUKIT MERTA JAM, PENANG (2008-2013)

UPSR: 4A 1B

ACHIEVEMENTS

- Organized Math Quiz Program at USM (2020-2022)
- Led sports and recreation exco to organize Virtual Run at USM (2020-2021)
- Awarded for excellence in Add Maths Project (2018)
- Represented the physics committee in the TILT 1.0 Program (2018)
- President of Maths Club in high school (2016-2018)
- Served as a prefect in high school (2014-2018)

TECHNICAL SKILLS

- Programming skills (R Programming, C++, Python, Mathematica, Matlab, Tableau, NoSQL (MongoDB))
- Microsoft office (MS Word, Excel, PowerPoint)

REFERENCE

Mrs. Fadilah Hanim Zainal Abidin

ASNB Butterworth/Manager

Phone: 019-4742041