



Date : 24/12/2025

To : HUNZA PROPERTIES BERHAD

Universiti Sains Malaysia
11800 USM, Pulau Pinang
T: 604 653 3888 samb. 3173 (Dekan)
3160 (Pejabat Am)
F: 604 657 6523
E: dean_hbp@usm.my
W: www.hbp.usm.my

Dear Sir/Madam,

APPLICATION FOR COMPULSORY INDUSTRIAL TRAINING/INTERNSHIP PLACEMENT FOR STUDENTS OF THE SCHOOL OF HOUSING, BUILDING & PLANNING, USM 2024/2025 ACADEMIC SESSION (REL471)

Name of Student : HONG XUE RU
Major : BUILDING ENGINEERING TECHNOLOGY
Matric No. : 156094
H/P/ No: : 011-55582696

The above matter is hereby referred.

2. It is hereby informed that this student, name and particulars as above, is a registered student at this School. He/She is required to undergo a Compulsory Industrial Training/Internship from **February 24, 2025 to August 8, 2025** (24 weeks for undergraduate students) in order to fulfill the necessary requirements for graduation from the School of Housing, Building and Planning, Universiti Sains Malaysia. He/She is required to look for and confirm a suitable and appropriate host company/department for the purpose of this training.

3. For your information, this student has identified your organization as the place of choice for the said Industrial training. As such, we would be greatly appreciative if you could acknowledge your acceptance of this student by endorsing the accompanying confirmation form and revert the said form to us as soon as possible for our further action.

Our deepest thanks for your time and consideration on this matter.

With kind regards.

"MALAYSIA MADANI"

"BERKHIDMAT UNTUK NEGARA"

Yours sincerely,

(ASSOCIATE PROF. DR. RADZI ISMAIL)
Deputy Dean
(Academic, Career & International)



Date :

Associate Prof. Dr. Radzi Ismail
Deputy Dean (Academic, Career & International)
School of Housing, Building and Planning
Universiti Sains Malaysia
11800 Penang
(Attn : Mr. Mazlan bin Mohamad)
Tel : 04-6533160
Fax : 04-6564067

Dear Sir/Madam,

**CONFIRMATION OF COMPULSORY INDUSTRIAL TRAINING/INTERNSHIP
ATTACHMENT FOR THE 2024/2025 ACADEMIC SESSION (REL471)**

We hereby confirm that we are **ABLE / UNABLE** to place Mr./Ms.
_____ from your school to undergo his/her
Compulsory Industrial Training at our firm/organization from **February 24, 2025 to
August 8, 2025** (24 weeks for undergraduate students).

Thank you.

Signature
Name and Seal of
Company/Department



HONG

XUE RU

Building Engineering Technologist

PROFILE

A precise, systematic, and dedicated individual committed to compliance, high standards, and excellence. Known for a calm, loyal, patient demeanor, I bring a structured, detail-oriented approach and strong teamwork skills to every task.

EDUCATION

Bachelor of Building Engineering Technology

Universiti Sains Malaysia, Penang. 2021-2025

STPM

SMJK Keat Hwa, Alor Setar Kedah. 2019-2021

INTEREST

Music, Photography

CONTACT

Gelugor, Penang

011-55582696

hong.hongxueru@gmail.com

PROFESSIONAL OBJECTIVES

Seeking an engineering role in a construction company that provides opportunities to advance in project management with a focus on site supervision, including tasks such as costing, budgeting, engineering consulting, and oversight. I aim to leverage my expertise in building engineering technology to enhance cost control and optimize construction scheduling, driving profitability for the organization.

WORK EXPERIENCE

1. Service crew, Navy Specialty Coffee, Penang Jan 2023
2. Logistic, Rainbow Warehouse , Kedah May 2021
3. Promoter, DuniaPro Led Lighting, Kedah Jan 2018

VOLUNTARY ACTIVITIES

1. 2nd and 3rd place, MASUM 2024, UMS 2024
2. Vice president, Penang Open Championship, USM 2023
3. 2nd and 3rd place, MASUM 2023, USIM 2023
4. 3rd place, SUKIPT 2022, UPSI 2022

SKILLS

Navis Work, Esteem, Autocad, Revit, Microsoft Family